



Republic of the Philippines  
**MURCIA WATER DISTRICT**  
Municipality of Murcia  
Province of Negros Occidental  
Email add: murciawaterdistrict@gmail.com  
Tel/Fax No. (034) 458-8844

### REQUEST FOR QUOTATION

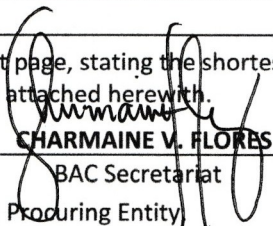
P.R. No.: ADM-2025-01-015

ABC: 114,000.00

Name of Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Please quote your bid price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative in the returned envelope attached herewith.

  
**CHARMAINE V. FLORES**  
BAC Secretariat

Note: 1) All entries must be legible.

2) Service / Delivery Period within the number of days agreed upon between the supplier and the Procuring Entity

3) Warranty shall be for a period of \_\_\_\_\_ from date of acceptance by the procuring entity.

4) Price validity shall be a period of at least \_\_\_\_\_ calendar days.

5) PhilGEPS Registration Certificate shall be attached upon submission of the Quotation, if applicable.

6) Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7) Mode of Delivery: [ ] Pick-up (Schedule) [ ☒ ] Door to Door Delivery

8) Place of Delivery: **PICK UP**

9) Delivery Period: **3 DAYS AFTER BANK CLEARING**

10) Terms of Payment: **COD**

11) All items are subject to 6% VAT.

Item No.	Unit	Item and Description	Quantity	Unit Price	Total Amount
1	unit	LAPTOP Technical Specifications Memory: 16 GB DDR4 Storage: 512 GB SSD Display: 16" Screen Processor : 12th Generation Operating System: Windows 11  Inclusion: License microsoft office Warranty: 2 years on part and services ***** Nothing Follows *****	3		

**Grand Total**

Amount in Words: \_\_\_\_\_

After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Fax No.

\_\_\_\_\_  
TIN No.

\_\_\_\_\_  
Date

Canvasser/Procurement Unit:  Lady Lee M. Alintana