



Republic of the Philippines  
**MURCIA WATER DISTRICT**

Municipality of Murcia  
Province of Negros Occidental

Email add: [murcia.water.district@negrosoccidental.gov.ph](mailto:murcia.water.district@negrosoccidental.gov.ph)  
Tele/Fax No: (034) 458-8844

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**NOTICE TO PROCEED**

February 10, 2025

**Ms. MABELLE A. YEE**  
Proprietor  
CRAVE DIGITAL ADVERTISING SUPPLIES AND SERVICES  
Bacolod City

Dear Madame:

This is to inform you that the Purchase Order No. 2025-02-031 for the "Supply and Delivery of 3 units Laptop" has been approved. You may now proceed with the delivery within 3 calendar days from the receipt of this notice.

Very truly yours,

  
**ENGR. WINSTON M. MAKILAN**  
General Manager

I acknowledge receipt of this Notice on FEBRUARY 10, 2025  
Name of the Representative of the Supplier MARIA CELESTE AGUILLO  
Authorized Signature: 