



REQUEST FOR QUOTATION

P.R. No.: COM-2025-02-003
ABC: 250,000.00

Name of Supplier: _____
Address: _____

Please quote your bid price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative in the returned envelope attached herewith.

[Signature]
CHARMAINE V. FLORES
 BAC Secretariat

- Note: 1) All entries must be legible.
 2) Service / Delivery Period within the number of days agreed upon between the supplier and the Procuring Entity.
 3) Warranty shall be for a period of _____ from date of acceptance by the procuring entity.
 4) Price validity shall be a period of at least _____ calendar days.
 5) PhilGEPS Registration Certificate shall be attached upon submission of the Quotation, if applicable.
 6) Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7) Mode of Delivery: [] Pick-up (Schedule) [] Door to Door Delivery
 8) Place of Delivery: **MURCIA WATER DISTRICT OFFICE**
 9) Delivery Period: **WITHIN 30 DAYS**
 10) Terms of Payment: **COD**
 11) All items are subject to 6% VAT.

Item No.	Unit	Item and Description	Quantity	Unit Price	Total Amount
1	book	SERVICE INVOICE 425 X 10 Carbonless,50 sets per Booklet Original Copy - White Duplicate Copy - Green Triplicate Copy - Pink ***** Nothing Follows *****	2,000		

Grand Total

Amount in Words: _____
 After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above.

 Printed Name / Signature

 Tel. No. / Fax No.

 TIN No.

 Date

Canvasser/Procurement Unit: *[Signature]* Lady Lee M. Alintana