

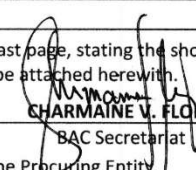


Republic of the Philippines
MURCIA WATER DISTRICT
Municipality of Murcia
Province of Negros Occidental
Email add: murciawaterdistrict@gmail.com
Tel/Fax No. (034) 458-8844

REQUEST FOR QUOTATION


P.R. No.: ADM-2025-01-016
ABC: 75,900.00
Name of Supplier: _____
Address: _____

Please quote your bid price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative in the returned envelope attached herewith.


CHARMAINE V. FLORES
BAC Secretariat

Note: 1) All entries must be legible.
2) Service / Delivery Period within the number of days agreed upon between the supplier and the Procuring Entity.
3) Warranty shall be for a period of _____ from date of acceptance by the procuring entity.
4) Price validity shall be a period of at least _____ calendar days.
5) PhilGEPS Registration Certificate shall be attached upon submission of the Quotation, if applicable.
6) Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7) Mode of Delivery: ☐ Pick-up (Schedule) ☒ Door to Door Delivery
8) Place of Delivery: **MURCIA WATER DISTRICT OFFICE**
9) Delivery Period: **WITHIN 15 DAYS**
10) Terms of Payment: **WITHIN 30 DAYS AFTER DELIVERY**
11) All items are subject to 6% VAT.

Item No.	Unit	Item and Description	Quantity	Unit Price	Total Amount
1	unit	OFFICE TABLE Office desk with 3 side drawer & 1 center drawer Size: 120*60*75cm	4		
2	unit	Office Chair Seat Upholstery: Combination of mesh and fabric for extra comfort Adjustable arm rest & seat height With tilt mechanism 360-degree swivel function Color: Black	3		
3	unit	Office Chair with Foot Rest Seat Upholstery: Leatherette high back revolving chair Fixed Arm Executive Chair	2		
4	unit	Office Chair without Foot Rest Seat Upholstery: Leatherette high back revolving chair Fixed arm executive chair	2		
5		DELIVERY CHARGE	1		

		Grand Total	
Amount in Words: _____			
After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above.			
		_____ Printed Name / Signature	
		_____ Tel. No. / Fax No.	
		_____ TIN No.	
		_____ Date	
Canvasser/Procurement Unit:  Lady Lee M. Alintana			