



REQUEST FOR QUOTATION

P.R. No.: ADM-2024-10-100
ABC: 60,200.00

Name of Supplier: _____

Address: _____

Please quote your bid price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative in the returned envelope attached herewith.

[Signature]
CHARMAINE V. FLORES
 BAC Secretariat

- Note: 1) All entries must be legible.
 2) Service / Delivery Period within the number of days agreed upon between the supplier and the Procuring Entity.
 3) Warranty shall be for a period of _____ from date of acceptance by the procuring entity.
 4) Price validity shall be a period of at least _____ calendar days.
 5) PhilGEPS Registration Certificate shall be attached upon submission of the Quotation, if applicable.
 6) Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7) Mode of Delivery: [] Pick-up (Schedule) [/] Door to Door Delivery
 8) Place of Delivery: **MURCIA WATER DISTRICT ADMIN BUILDING**
 9) Delivery Period: **WITHIN 15 DAYS UPON RECEIPT OF P.O**
 10) Terms of Payment: **COD**
 11) All items are subject to 6% VAT.

Item No.	Unit	Item and Description	Quantity	Unit Price	Total Amount
1	unit	CHEST DRAWER 40x44x66 3 Drawer Mobile Dark Brown Color	3		
2	unit	OFFICE TABLE Dimensions: 120 cm X 60 cm X 75cm With 3 side drawers and center drawer Color: Black Walnut	1		
3	unit	OFFICE CRYSTAL CABINET SIZE: 185X90X45 CM 2-DOOR CRYSTAL 6-TIER CABINET	1		
4	unit	Cubicle Desk/Workstation Dimension:W120*D60*H110cm -one people seat workstation	1		
5	unit	OFFICE CHAIR (BLACK) Seat Upholstery: Combination of mesh and fabric for extra comfort eith armrest Adjustable seat height	3		
6		DELIVERY CHARGE	1		

Grand Total

Amount in Words: _____


After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Fax No.

TIN No.

Date

Canvasser/Procurement Unit:  Lady Lee M. Alintana