



Republic of the Philippines
MURCIA WATER DISTRICT
Municipality of Murcia
Province of Negros Occidental
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OFFICE MEMO # 2024-009-0033

TO: **ALL PERMANENT & CASUAL PERSONNEL**

DATE: **September 26, 2024**

RE: **STATEMENTS OF ASSETS, LIABILITIES, & NETWORTH**

Section 8 of the Republic Act (RA) No. 6713 requires public officers and employees to accomplish and file under oath their STATEMENTS OF ASSETS, LIABILITIES, & NETWORTH (SALN) and Disclosure of the Business Interest and Financial Connections including those of their spouses and unmarried children below eighteen (18) years of age living in their households.

Hence, you are all hereby directed to accomplish the STATEMENTS OF ASSETS, LIABILITIES, & NETWORTH for the year 2024.

Accomplished SALN shall be submitted to the Administrative Officer no later than February 1, 2025.

Also attached are the GUIDELINES ON THE REVIEW AND COMPLIANCE PROCEDURE IN THE FILING AND SUBMISSION OF THE STATEMENT OF ASSETS, LIABILITIES, & NETWORTH AND DISCLOSURE OF BUSINESS INTEREST AND FINANCIAL CONNECTIONS for your guidance and reference.

For strict compliance.


WINSTON M. MAKILAN
General Manager