

MURCIA WATER DISTRICT Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Post ing of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1-04-04-010	Procurement of various Office Supplies	All Division	NO	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	577,950.00	577,950.00	0.00	Procurement of office forms, office supplies, hygienic & medical supplies and miscellaneous supplies
1-04-04-120	Procurement of Calcium Hypochlorite (Disinfectant) and DPD Free Chlorine Reagent	EOM	NO	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	732,000.00	732,000.00	0.00	Procurement of Calcium Hypochlorite (Disinfectant) and DPD Free Chlorine Reagent
1-06-02-010	Land Improvements and Reforestation Projects	EOM	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	500,000.00	500,000.00	0.00	Land Improvements and Reforestation Projects
1-06-03-040	Waterline expansion project for Prk. Switch, Brgy. Sta. Rosa	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	275,000.00	0.00	275,000.00	Waterline expansion project for Prk. Switch, Brgy. Sta. Rosa
1-06-03-040	Waterline expansion project for Prk. Lulu, Brgy. Sta. Rosa	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	135,000.00	0.00	135,000.00	Waterline expansion project for Prk. Lulu, Brgy. Sta. Rosa
1-06-03-040	Waterline expansion project for Prk. Sumbingco, Brgy. Damsite	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	615,000.00	0.00	615,000.00	Waterline expansion project for Prk. Sumbingco, Brgy. Damsite
1-06-03-040	Waterline expansion project for Sitio Viejo, Brgy. Talotog	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	350,000.00	0.00	350,000.00	Waterline expansion project for Sitio Viejo, Brgy. Talotog
1-06-03-040	Excavation of 2" Lasquite Spring Source Transmission Line	EOM	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	105,000.00	0.00	105,000.00	Excavation of 2" Lasquite Spring Source Transmission Line
1-06-03-040	Interconnection from Puncian Bridge Crossing to Brgy. Lopez Jaena	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	1,400,000.00	0.00	1,400,000.00	Interconnection from Puncian Bridge Crossing to Brgy. Lopez Jaena

1-06-03-040	Water Supply Improvement Project (Phase 1)	EOM	NO	NP-53.9 - Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	25,000,000.00	0.00	25,000,000.00	Water Supply Improvement Project (Phase 1)
1-06-03-110	Procurement of 500 pcs. Vane Type Water Meter 1/2" and service connection materials	Commercial	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	1,250,000.00	1,250,000.00	0.00	Procurement of 500 pcs. Vane Type Water Meter 1/2" and service connection materials
1-06-03-110	MRRF Program	Commercial	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	800,000.00	800,000.00	0.00	Provision of various materials for MRRF Program
1-06-03-110	Disconnection Materials	Commercial	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	15,000.00	15,000.00	0.00	Provision of various materials for Disconnection
1-06-03-110	Installation of 6" Discharge flowmeter at Linasan reservoir	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	350,000.00	0.00	350,000.00	Installation of 6" Discharge flowmeter at Linasan reservoir
1-06-03-110	Replacement of and Installation of 6" flowmeter at crossing Farmville and Cansilayan	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	300,000.00	300,000.00	0.00	Replacement of and Installation of 6" flowmeter at crossing Farmville and Cansilayan
1-06-03-110	Installation of 3" Flowmeter at Brgy. Sta. Rosa	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	150,000.00	0.00	150,000.00	Installation of 3" Flowmeter at Brgy. Sta. Rosa
1-06-03-110	Installation of 2" Flowmeter going to Binitin	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	100,000.00	0.00	100,000.00	Installation of 2" Flowmeter going to Binitin
1-06-03-110	Procurement of materials and fittings to be used for transmission and distribution service pipes	EOM	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	500,000.00	500,000.00	0.00	Procurement of materials and fittings to be used for transmission and distribution service pipes
1-06-03-110	Installation of 3" Modulating Float Valve at Binitin Tank	EOM	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	140,000.00	0.00	140,000.00	Installation of 3" Modulating Float Valve at Binitin Tank
1-06-04-010	Construction of 2-Storey Multi-Purpose and O&M Building	EOM	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	4,100,000.00	0.00	4,100,000.00	Construction of 2-Storey Multi-Purpose and O&M Building
1-06-04-010	Additional Concreting of Driveways	EOM	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	650,000.00	0.00	650,000.00	Additional Concreting of Driveways

1-6-05-020	Supply and Delivery of Cordless Telephone, Binding machine and other Office Equipment	Admin, Commercial and Finance	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	85,000.00	85,000.00	0.00	Supply and Delivery of Cordless Telephone, Binding machine and other Office Equipment
1-06-05-030	Procurement of three (3) units Laptop	Finance & Admin.	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	150,000.00	150,000.00	0.00	Procurement of three (3) units Laptop
1-06-05-030	Procurement of one (1) unit UPS, 1500-2000 VA	Admin, Commercial and Finance	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	20,000.00	20,000.00	0.00	Procurement of one (1) unit UPS, 1500-2000 VA
1-06-05-030	Additional System's Server with 32 GB RAM and Other ICT Equipment	Admin, Commercial and Finance	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	100,000.00	100,000.00	0.00	Additional System's Server with 32 GB RAM and Other ICT Equipment
1-06-05-030	Procurement of one (1) unit Laptop or PC for draftsman	EOM	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	70,000.00	70,000.00	0.00	Procurement of one (1) unit Laptop or PC for draftsman
1-06-05-070	Procurement of Handset Radio with License	EOM	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	90,000.00	90,000.00	0.00	Procurement of Handset Radio with License
1-06-05-140	Procurement of Pocket Colorimeter	EOM	NO	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	150,000.00	150,000.00	0.00	Procurement of Pocket Colorimeter
1-06-05-140	Procurement of Clamp-on Flowmeter	EOM	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	1,000,000.00	1,000,000.00	0.00	Procurement of Clamp-on Flowmeter
1-06-05-990	Procurement of Pipe wrench and other tools	Commercial	NO	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	10,000.00	10,000.00	0.00	Procurement of Pipe wrench and other tools
1-06-05-990	Procurement of Pipe wrench and other tools (additional tools)	EOM	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	70,000.00	70,000.00	0.00	Procurement of Pipe wrench and other tools (additional tools)
1-06-05-990	Supply and Delivery of one (1) unit Cordless Chipping Hammer (w/ battery, charger, and case)	EOM	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	130,000.00	130,000.00	0.00	Supply and Delivery of one (1) unit Cordless Chipping Hammer (w/ battery, charger, and case)
1-06-05-990	Procurement of Motorpool Tools and Equipment	EOM	No	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	80,000.00	80,000.00	0.00	Procurement of Motorpool Tools and Equipment
1-06-06-010	Acquisition of Utility Motor Vehicle (Passenger Van)	Admin, Commercial and Finance	NO	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	2,100,000.00	2,100,000.00	0.00	Acquisition of Utility Motor Vehicle (Passenger Van)

1-06-06-010	Acquisition of one (1) unit Motorcycle for Commercial Personnel, one (1) unit Motorcycle for Production Personnel, and one (1) unit Motorcycle 175cc (Barako)	All Division	NO	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	330,000.00	330,000.00	0.00	Acquisition of one (1) unit Motorcycle for Commercial Personnel, one (1) unit Motorcycle for Production Personnel, and one (1) unit Motorcycle 175cc (Barako)
1-06-06-010	Supply and Delivery of materials for three (3) units motorcycle w/ sidecar, three (3) units single motorcycle, and accessories for service vehicle	EOM	NO	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	190,000.00	190,000.00	0.00	Supply and Delivery of materials for three (3) units motorcycle w/ sidecar, three (3) units single motorcycle, and accessories for service vehicle
1-06-07-010	Procurement of Office Tables, chairs, lockers, customer's lounge, window blinds and cabinets	All Division	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	495,000.00	495,000.00	0.00	Procurement of Office Tables, chairs, lockers, customer's lounge, window blinds and cabinets
1-08-01-020	Geographic Information System (GIS)	Commercial	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	509,600.00	509,600.00	0.00	Geographic Information System (GIS) Subscription
1-08-01-020	Provision of GPS Subscription	Admin, Commercial and Finance	NO	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	91,200.00	91,200.00	0.00	Provision of GPS Subscription
1-08-01-020	Website Development, Additional Online Application & Web-based customer application (paperless billing)	Admin, Commercial and Finance	NO	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	200,000.00	200,000.00	0.00	Website Development, Additional Online Application & Web-based customer application (paperless billing)
1-08-01-020	MWD Information Management System	Admin, Commercial and Finance	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	480,000.00	480,000.00	0.00	MWD Information Management System
1-08-01-020	Information dissemination thru SMS/text blasting	Admin, Commercial and Finance	NO	Shopping	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	20,000.00	20,000.00	0.00	Information dissemination thru SMS/text blasting
1-08-01-020	Google Workspace, 3 users	Admin, Commercial and Finance	No	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Corporate Budget	15,000.00	15,000.00	0.00	Google Workspace, 3 users
5-02-03-090	Fuel, oil and lubricants	All Division	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Monthly	Monthly	Monthly	Monthly	Corporate Budget	1,507,900.00	1,507,900.00	0.00	Fuel, oil and lubricants
5-02-04-020	Electricity Expense	All Division	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	1,186,000.00	1,186,000.00	0.00	Electricity Expense - Office Building, Pumps, and Reservoirs
5-02-05-010	Postage and other messengerial expense	All Division	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	15,000.00	15,000.00	0.00	Postage and other messengerial expense
5-02-05-020	Subscription Plan (Mobile, Landline and Internet) and Data Loggers	All Division	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	327,600.00	327,600.00	0.00	Subscription Plan (Mobile, Landline and Internet) and Data Loggers

5-02-07-010	Survey Expenses	EOM	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	500,000.00	500,000.00	0.00	Survey Expenses
5-02-09-010	Usufruct of Abello Spring	EOM	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	600,000.00	0.00	600,000.00	Purchase of Water
5-02-09-010	Water Analysis (Bacteriological Test)	EOM	NO	Shopping	Monthly	Monthly	Monthly	Monthly	Corporate Budget	56,000.00	56,000.00	0.00	Water Analysis (Bacteriological Test)
5-02-09-010	Physical and Chemical Test, handling and transportation	EOM	NO	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Corporate Budget	175,000.00	175,000.00	0.00	Physical and Chemical Test, handling and transportation
5-02-11-010	Legal Services	Admin, Commercial and Finance	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	Corporate Budget	132,500.00	132,500.00	0.00	Legal Retainers Fees and other legal services fees/traveling expense
5-02-11-020	Auditing Services	Admin, Commercial and Finance	NO	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	Corporate Budget	330,000.00	330,000.00	0.00	ISO Certification and Audit fee of COA
5-02-11-990	Other Professional Services	Admin, Commercial and Finance	NO	Direct Contracting	Annually	Annually	Annually	Annually	Corporate Budget	85,000.00	85,000.00	0.00	Webhosting, allowance for LWUA/GOCC and other professional service fees
5-02-12-030	Security Services	Admin	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Corporate Budget	1,800,000.00	1,800,000.00	0.00	4 Security Guards at MWD Office (Every 12 hours shift, 24 hours & days a week) - for FY 2023
5-02-13-030	Repair and Maintenance Infrastructure Assets	EOM	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	1,338,000.00	1,338,000.00	0.00	Expenses for repair and maintenance of UPIS, Reservoir and tanks and T&D mains of the district.
5-02-13-040	Repair and Maintenance Buildings and Other Structure	Admin, Commercial and Finance	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	50,000.00	50,000.00	0.00	Provision of Administrative structures and building improvements
5-02-13-050	R & M - Machinery and Equipment	All Division	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	197,000.00	197,000.00	0.00	Check-up, cleaning and repair cost and parts replacement of airconditioner, and other machinery and equipment, chlorine dosing pump and communication equipment, Power operated equipment, tools, shop and garage equipment
5-02-13-060	R & M - Transportation Equipment	All Division	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	190,000.00	190,000.00	0.00	Repair and maintenance of service vehicle

5-02-99-010	Advertising, promotional and marketing expense	Admin, Commercial and Finance	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	90,000.00	90,000.00	0.00	Promotion and advertisement in connection of promoting the image of the district
5-02-99-020	Printing and Publication Expense	Admin, Commercial and Finance	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Corporate Budget	185,000.00	185,000.00	0.00	Campaign posters and other printed materials to promote the district in various activity and procurement of calendars
5-02-99-080	Project TUBI	Admin	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	60,000.00	60,000.00	0.00	Procurement of Drinking Fountain for Project TUBI
5-02-99-180	Provision of equipment and other materials used for the sports activities of Employees and other programs	Admin, Commercial and Finance	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Corporate Budget	450,000.00	450,000.00	0.00	Provision of equipment and other materials used for the sports activities of Employees and other programs
<i>TOTAL ANNUAL PROCUREMENT PLAN FOR THE YEAR 2024</i>										53,705,750.00	19,735,750.00	33,970,000.00	

Prepared by:

CHARMAINE V. FLORES
Head, BAC Secretariat

Checked and Reviewed by:

PAUL G. OÑAS
BAC
Chairperson

Approved by:

WINSTON M. MAKILAN
Head of Procuring Entity