



MURCIA WATER DISTRICT
Municipality of Murcia
Province of Negros Occidental
Email add: murcia_waterdistrict@yahoo.com
Tel/Fax No: (034) 458-8844

OFFICE MEMO # 2021 -09-033

TO: All Permanent & Casual Employees

DATE: September 23, 2021

RE: Guidelines/Mechanics in Agency Review and Compliance Procedure of Statements and Financial Disclosures

Attached is a copy of the Guidelines in Agency Review and Compliance Procedure of Statements and Financial Disclosures FY 2021 for your reference and guidance.

This is in compliance with the Inter-Agency Task Force (IATF) Memorandum Circular No. 2021-1 Section 5.0 for the grant of FY 2021 Performance Based Bonus (PBB).



ENGR. WINSTON M. MAKILAN
General Manager C