

## MURCIA WATER DISTRICT ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Code (PAP)	Procurement / Program / Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>1-04-04-010</b>	<b>Office Supplies Inventory</b>											
	Ribbons/Inks for printer, photocopier and fax machines	Admin & Finance Section	Negotiated Procurement / Shopping	1ST QUARTER				GOP	103,600.00		103,600.00	To be used by Admin & Finance Section for printing purposes
	Office Forms (includes memograph & printing for Admin. & Finance)	Admin & Finance Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	12,925.00		12,925.00	For Admin & Finance Section
	Office Supplies (papers, pens, etc.)	Admin & Finance Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	67,106.00		67,106.00	For Admin & Finance Section
	Hygienic & Medical Supplies (includes tissues, soap, alcohol, etc.)	Admin & Finance Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	15,860.00		15,860.00	For Admin & Finance Section
	Miscellaneous supplies (coffe, sugar, etc.)	Admin & Finance Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	9,000.00		9,000.00	For office purposes
	Christmas Lights & Decors	Admin & Finance Section	Negotiated Procurement / Shopping	4TH QUARTER				GOP	5,000.00		5,000.00	For office decoration
	Printing of Official Receipts	Admin & Finance Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	151,200.00		151,200.00	Use by the cashier
	Sports wears and supplies	Admin & Finance Section	Negotiated Procurement / Shopping	2ND QUARTER				GOP	26,250.00		26,250.00	For sports purposes
	Office Supplies (Office supplies used, contracts & other forms)	Commercial Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	96,465.00		96,465.00	For Commercial Section
	Office Supplies (bondpapers, folders, cartridges, ballpens, etc.)	Eng'g, O&M Section	Negotiated Procurement / Shopping	QUARTERLY				GOP	80,000.00		80,000.00	For Eng'g, Operation & Maintenance Section
<b>1-04-04-120</b>	<b>Chemical and Filtering Supplies</b>											
	36 drums of 45kg. Calcium Hypochlorite (Disinfectant)	Eng'g, O&M Section	Negotiated Procurement	QUARTERLY				GOP	216,000.00		216,000.00	Used for water treatment
	24 bottles of Orthotolidine Solution	Eng'g, O&M Section	Negotiated Procurement	SEMI-ANNUALLY				GOP	7,200.00		7,200.00	Use for water quality monitoring

	Reagent tablets	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER				GOP	20,000.00		20,000.00	Use for water quality monitoring
<b>1-04-06-010</b>	<b>Semi-Expendible Furniture and Fixtures</b>											
	Office Furniture	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER				GOP	15,000.00		15,000.00	For Eng'g, Operation and Maintenance Section
<b>1-06-03-110</b>	<b>Uility Plant in Service (UPIS)</b>											
	Procurement of 250pcs Vane Type Water Meter	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER				GOP	250,000.00			To be used for new service connection
	200mmØ and 100mmØ Ultrasonic Production Meter	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER				GOP	585,000.00		585,000.00	For accurate monitoring of water production
	Service Connection Materials	Eng'g, O&M Section	Negotiated Procurement	QUARTERLY				GOP	375,000.00		375,000.00	Materials used for installation of water meter
	Water Meter Clustering	Eng'g, O&M Section	Negotiated Procurement	QUARTERLY				GOP	100,000.00		100,000.00	For clustering of water meters and other materials needed
	1pc 150mm Pressure Sustaining / Reducing Valve	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER				GOP	420,000.00		420,000.00	For maintaning of water pressure
	Materials, Valves and Fittings (8" Butterfly Valve and Wye strainer)	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER				GOP	200,000.00		200,000.00	For maintenance purposes
	Water Meters	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER				GOP	200,000.00		200,000.00	For repair and maintenance of water meters
	4"Ø Brass Hydrant Head	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER				GOP	60,000.00		60,000.00	For maintenance purposes
	<b>Fittings, materials, and appurtenances used for repairs</b>											
	8X12 Sleeve Type Coupling	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	40,600.00	40,600.00		For maintenance purposes
	6x12 Sleeve Type Coupling	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	34,650.00	34,650.00		For maintenance purposes
	4x12 Sleeve Type Coupling	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	25,300.00	25,300.00		For maintenance purposes
	3x12 Sleeve Type Coupling	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	29,900.00	29,900.00		For maintenance purposes
	2x12 Sleeve Type Coupling	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	24,500.00	24,500.00		For maintenance purposes

	8x12 Repair Clamp	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER	GOP	27,440.00	27,440.00		For emergency repair and maintenance purposes
	6x12 Repair Clamp	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER	GOP	16,800.00	16,800.00		For emergency repair and maintenance purposes
<b>1-06-05-020</b>	<b>Office Equipment</b>								
	Desktop Computers (Admin & Finance )	Admin & Finance Section	Negotiated Procurement	1ST QUARTER	GOP	50,000.00		50,000.00	For Finance and Administrative use
	Laptop computer (Admin & Finance)	Admin & Finance Section	Negotiated Procurement	1ST QUARTER	GOP	75,000.00		75,000.00	For Finance and Administrative use
	2Hp Aircon	Admin & Finance Section	Negotiated Procurement	1ST QUARTER	GOP	40,000.00		40,000.00	For Finance and Administrative use
	IT Equipment	Admin & Finance Section	Negotiated Procurement	2ND QUARTER	GOP	25,000.00		25,000.00	For Finance and Administrative use
	Laptop computer (Commercial)	Commercial Section	Negotiated Procurement	1ST QUARTER	GOP	30,000.00		30,000.00	For Commercial use
	Printer	Commercial Section	Negotiated Procurement	1ST QUARTER	GOP	8,500.00		8,500.00	For Commercial use
	Networking of computers (Commercial)	Commercial Section	Negotiated Procurement		GOP	15,000.00		15,000.00	For Commercial use
	Laptop computer (Eng'g, O&M)	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	30,000.00		30,000.00	For Eng'g, Operation & Maintenance use
	License Software	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	10,000.00		10,000.00	For Eng'g, Operation & Maintenance use
	License Hydraulic Modeling Software	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	15,000.00		15,000.00	For Eng'g, Operation & Maintenance use
<b>1-06-06-010</b>	<b>Motor Vehicles</b>								
	1 unit - Motorcycle	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	80,000.00		80,000.00	Service Vehicle for operation purposes
<b>1-06-07-010</b>	<b>Furniture &amp; Fixtures</b>								
	Office tables	Admin & Finance Section	Negotiated Procurement	1ST QUARTER	GOP	10,000.00		10,000.00	For Finance and Administrative use
	Cabinets	Admin & Finance Section	Negotiated Procurement	2ND QUARTER	GOP	10,000.00		10,000.00	For Finance and Administrative use
<b>1-06-05-070</b>	<b>Communication Equipment</b>								

	Home Base Communication Radio	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	50,000.00		50,000.00	To be used by the Operation & Maintenance Section
<b>1-06-05-080</b>	<b>Construction and Heavy Equipment</b>								
	Compactor-5HP	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	40,000.00		40,000.00	For Eng'g, Operation & Maintenance use
<b>1-06-05-140</b>	<b>Technical and Scientific Equipment</b>								
	Digital Residual Test Equipment	Eng'g, O&M Section	Negotiated Procurement	1ST QUARTER	GOP	60,000.00		60,000.00	For accurate monitoring of chlorine residual
<b>1-06-05-990</b>	<b>Other Equipment</b>								
	Additional Tools	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER	GOP	25,000.00		25,000.00	For maintenance purposes
	2"Ø Float Valve	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER	GOP	45,000.00		45,000.00	For maintenance purposes
<b>1-08-01-020</b>	<b>Computer Software</b>								
	Software/Books-Accounting	Admin & Finance Section	Negotiated Procurement	2ND QUARTER	GOP	50,000.00		50,000.00	For Finance and Administrative use
	Networking (Admin & Finance)	Admin & Finance Section	Negotiated Procurement	2ND QUARTER	GOP	40,000.00		40,000.00	For Finance and Administrative use
<b>5-02-11-990</b>	<b>Other Professional Services</b>								
	Billing program developer service fees	Commercial Section	Negotiated Procurement		GOP	20,000.00		20,000.00	For repair, maintenance and upgrade of billing program
<b>5-02-09-010</b>	<b>Generation, Transmission and Distribution Expense</b>								
	Water Analysis (Bacte-Test)	Eng'g, O&M Section	Negotiated Procurement	MONTHLY	GOP	33,600.00		33,600.00	Need to comply the required standards
	Physical and Chemical Test	Eng'g, O&M Section	Negotiated Procurement	ONCE A YEAR	GOP	50,000.00		50,000.00	Need to comply the required standards
<b>5-02-13-050</b>	<b>Repair &amp; Maint. - Machinery &amp; Equipment</b>								
	Check-up and repair cost and parts replacement of computers /Photocopier	Admin & Finance Section	Negotiated Procurement		GOP	15,000.00	15,000.00		Repair cost and parts replacement for computers /photocopier

	Repairs & maintenance of other office equipment	Admin & Finance Section	Negotiated Procurement		GOP	10,000.00	10,000.00		For repair and parts replacement of office equipment
	Check-up and repair cost and parts replacement of computers (Commercial)	Commercial Section	Negotiated Procurement		GOP	20,000.00	20,000.00		For repair and parts replacement of computers of Commercial Section
<b>5-02-13-050</b>	<b>Repair and Maintenance-Machinery &amp; Equipments</b>								
	<b>Pumping Equipment</b>	Eng'g, O&M Section	Negotiated Procurement		GOP	20,000.00	20,000.00		For repair and maintenance purposes
	<b>Water Treatment Equipment</b>	Eng'g, O&M Section	Negotiated Procurement		GOP	20,000.00	20,000.00		For repair and maintenance purposes
	<b>Communication Equipment</b>	Eng'g, O&M Section	Negotiated Procurement		GOP	5,000.00	5,000.00		For repair and maintenance purposes
	<b>Power Operated Equipment</b>	Eng'g, O&M Section	Negotiated Procurement		GOP	5,000.00	5,000.00		For repair and maintenance purposes
	<b>Tools, Shop and Garage Equipment</b>	Eng'g, O&M Section	Job Order		GOP	10,000.00	10,000.00		For repair and maintenance purposes
<b>5-02-13-060</b>	<b>Transportation Equipment</b>								
	Repair and Maintenance of 2 units motorcycle w/ sidecar, and 1 unit motorcycle single	Eng'g, O&M Section	Negotiated Procurement		GOP	50,000.00	50,000.00		For repair and maintenance of service vehicle
<b>5-02-13-070</b>	<b>Repair &amp; Maint.-Furniture &amp; Fixtures</b>								
	Repair of repair of furnitures & fixtures	Eng'g, O&M Section	Negotiated Procurement		GOP	5,000.00	5,000.00		For repair of furnitures & fixtures
<b>5-02-13-030</b>	<b>Infrastructure Assets</b>								
	<b>Rehabilitation of Reservoir &amp; Tanks</b>								For maintenance and rehabilitation of reservoir and tanks
	Maintenance of perimeter fence	Eng'g, O&M Section	Negotiated Procurement	3RD QUARTER	GOP	50,000.00	50,000.00		For maintenance and rehabilitation of reservoir and tanks

	Maintenance of Res. & Tanks	Eng'g, O&M Section	Negotiated Procurement	4th QUARTER				GOP	50,000.00	50,000.00		For maintenance and rehabilitation of reservoir and tanks
	Electricity Expense	Eng'g, O&M Section	Direct Contracting	MONTHLY				GOP	18,000.00	18,000.00		Electricity consumption
	Rehabilitation of Binitin's Tank	Eng'g, O&M Section	Negotiated Procurement	2ND QUARTER				GOP	50,000.00	50,000.00		For maintenance and rehabilitation of reservoir and tanks
	<b>Transmission and Dist. Mains</b>											
	Pakyaw/labor for emergency leak repair	Eng'g, O&M Section	Job Order					GOP	36,000.00	36,000.00		Additional laborers for emergency leak repairs
	<b>Services</b>	Eng'g, O&M Section	Negotiated Procurement	QUARTERLY				GOP	150,000.00	150,000.00		Repair and maintenance of service lines, and distribution lines owned by the district
	<b>Hydrants</b>	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	10,000.00	10,000.00		Maintenance of fire hydrants
<b>5-02-13-040</b>	<b>Repair &amp; Maint. - Buildings &amp; Other Structure</b>											
	Repair of toilet in the Admin and Comercial Section, and repair for the improvement of customer waiting area	Admin & Finance Section	Negotiated Procurement					GOP	50,000.00	50,000.00		For repair of toilet in the Admin and Comercial Section, and repair for the improvement of customer waiting area
	Treatment (Chlorination) Facilities	Eng'g, O&M Section	Negotiated Procurement	4TH QUARTER				GOP	80,000.00	80,000.00		Maintenance of all chlorination facilities of the district
<b>T O T A L</b>									<b>4,680,896.00</b>			

Prepared By:

  
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 Storekeeper C

Noted By:

  
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